

MetniGeneral Information Text on the Protection and Processing of Personal Data

Collection Method and Legal Basis of Your Personal Data

Your personal data is collected by our Company through various channels and based on the legal reasons of ensuring compliance with legislation and Company policies. Your personal data can be processed and transferred by Datacosmos in accordance with the fundamental principles stipulated by the PDPL, and within the scope of the personal data processing conditions and purposes set out in Articles 5 and 6 of the PDPL, for the purposes specified in this Information Text.

Purposes of Processing Your Personal Data

Your collected personal data can be processed by Datacosmos in accordance with the fundamental principles stipulated by the PDPL and within the scope of the personal data processing conditions and purposes set out in Articles 5 and 6 of the PDPL, for the following purposes:

- To ensure that the commercial activities carried out by Datacosmos are carried out in accordance with the legislation and Company policies, and to carry out the necessary work by our Company's business units for this purpose;
- To determine, plan, and implement Datacosmos's short, medium, and long-term commercial policies;
- To design and execute Datacosmos's human resources activities;
- To support the design, planning, and execution of our Company's human resources activities;
- To ensure the commercial and legal security of Datacosmos, its subsidiaries, and the real persons with whom it has business relations;
- To protect the commercial reputation and trust created by our Company.

Detailed information on the purposes of processing your personal data by our Company can be found in the " Datacosmos Information Systems Ind. and Trade Inc Personal Data Protection and Processing Policy" available at www.datacosmos.com.tr.

To Whom and For What Purpose Your Personal Data May Be Transferred

Your collected personal data may be transferred by Datacosmos to our business partners, suppliers, shareholders, legally authorized public institutions, and private persons, for the following purposes, in accordance with the fundamental principles stipulated by the PDPL and within the scope of the personal data processing conditions and purposes set out in Articles 8 and 9 of the PDPL:

- To ensure that the commercial activities carried out by Datacosmos are carried out in accordance with the legislation and Company policies, and to carry out the necessary work by our Company's business units for this purpose;
- To determine, plan, and implement Datacosmos's short, medium, and long-term commercial policies;
- To design and execute Datacosmos's human resources activities;

- To support the design, planning, and execution of our Company's human resources activities;
- To ensure the commercial and legal security of Datacosmos, its subsidiaries, and the real persons with whom it has business relations;
- To protect the commercial reputation and trust created by our Company.

Detailed information on the transfer of your personal data by our Company can be found in the " Datacosmos Information Systems Ind. and Trade Inc Personal Data Protection and Processing Policy" available at www.datacosmos.com.tr.

Rights as Data Subject under Article 11 of the PDPL

The rights of real persons whose personal data are processed, pursuant to Article 11 of the PDPL, are as follows:

- To learn whether personal data is processed or not,
- To request information if personal data has been processed,
- To learn the purpose of processing personal data and whether they are used in accordance with their purpose,
- To know the third parties to whom personal data is transferred domestically or abroad,
- To request the correction of personal data in case of incomplete or incorrect processing and to request the notification of the correction to the third parties to whom the personal data has been transferred,
- To request the deletion or destruction of personal data, despite being processed in accordance with the provisions of the PDPL and other relevant laws, in the event that the reasons requiring processing are no longer valid, and to request the notification of the deletion or destruction to the third parties to whom the personal data has been transferred,
- To object to the occurrence of a result against the person himself by analyzing the processed data exclusively through automated systems,
- To request the compensation of the damage in case of damage due to the unlawful processing of personal data.

You can submit your applications regarding your above-mentioned rights by using the Data Subject Request Form available at www.datacosmos.com.tr.

Our Company will conclude the request free of charge as soon as possible and within thirty (30) days at the latest, depending on the nature of the request. However, if the transaction requires an additional cost, the fee in the tariff determined by the Personal Data Protection Board will be charged by us.